



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the Amendment #4 to Order Form #104030 with Workday Inc. for the deletion of the Workday Student renewal baseline.**

**Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$2,615,856.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Funds**

**Presenter(s): Raj Mettai, Chief Information Officer**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** Workday, Inc. is requesting to modify Amendment #3 to Order Form #104030, executed on July 30, 2020, when the College decided not to continue with Workday Student. Amendment #4 to Order Form #104030 explains with more clarity that the College does not intend to renew Workday Student and removes language in its entirety regarding the Workday Student baseline renewal subscription fee of \$184,962 and replaces it with \$0.

If this amendment is fully executed by April 21, 2025, Workday, Inc. will provide the College with a .35% reduction in the uplift year over year for the HCM/Finance renewal.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.**

The College procured this contract via IT bid waiver in accordance with the Florida Administrative Code (FLDOE Rule 6A-14.0734(2)(g) which cites the following exception to the requirement to solicit competitive offers:

"Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange and use information in various forms of voice, video and data, and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan."

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** Not applicable.

**(B) How does the purchase support the Strategic Business Plan.** Not applicable.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** The Workday Enterprise Resource Planning and Student Information System products are consistent with the College's technology plan.

**(D) If a competitive solicitation process was conducted by the College, describe the process.** Not applicable.

**This Executive Summary is approved by:**

**Raj Mettai**

**Chief Information Officer**

**AMENDMENT #4 TO ORDER FORM #104030**

This Amendment #4 (this "Amendment") between **District Board of Trustees of Broward College, Florida ("Customer")** and Workday, Inc., ("**Workday**") amends Order Form #104030 dated April 30, 2016 ("OF#104030") and Amendment #1 to OF#104030 dated July 5, 2017. This Amendment is entered into as of the later of the dates beneath the parties' signatures below ("Amendment Effective Date"). Unless otherwise defined herein, capitalized terms used in this Amendment shall have the same meaning as set forth in OF#104030 or in the underlying Master Subscription Agreement. In the event of a conflict between the terms of this Amendment and the terms of OF#104030, the terms of this Amendment shall prevail.

WHEREAS, the parties have agreed to delete in its entirety the Workday Student renewal baseline of \$184,962; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereby agree to amend OF#104030 as follows:

1. The first sentence after the table in Section 4 of Addendum A is hereby deleted in its entirety and replaced with the following:

*"The Base Subscription Fee upon which the Annual Renewal Subscription Fee is calculated is \$0. The Base Subscription Fee is exclusive to Student Recruiting and Admissions."*

Except as amended hereby, the agreements between the parties shall remain in full force and effect. This Amendment may be executed electronically and/or in counterpart originals, each of which shall be deemed an original instrument for all purposes, but all of which shall comprise one and the same instrument.

IN WITNESS WHEREOF, the parties' authorized signatories have duly executed this Amendment as of the Amendment Effective Date:

**District Board of Trustees of Broward College,      Workday Inc.**  
**Florida**

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Signature

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Signature

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Name

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Name

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Title

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Title

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Date Signed

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Date Signed

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Approved as to Legal Form by: